

MINUTES  
BOARD OF DIRECTORS MEETING  
February 3, 1994

PRESENT: Mark Moore, Joe Lanute, Tom Sinnott, and Becky Christiansen

ABSENT: Paul Koenig, Phil Brackmann, Kathryn Costlow

Tom called the meeting to order at 7:50 P.M.

MOTION: Mark made a motion to accept the minutes of the previous meeting as written. Joe seconded the motion. The motion passed.

TREASURER'S REPORT: Joe is currently working on the year end financial report. The Association received a Davey bill that appears to be in error, and Mark is currently looking into this. The books of the Association this year will reflect 1993 activities, as well as the first calendar quarter of 1994, in order to be in accordance with the By-Laws changes passed last year which align the financial year with our Annual Meeting. Joe reported that he did not think the software package, Quick Books, was appropriate for the Association's books. He also reported problems printing the postcards, which Tom will investigate. The Newsletter Committee bills were paid.

LANDSCAPING: Mark received a request from Pat Sullivan, formerly of Davey and presently representing another landscaping firm, to bid on the annual maintenance work. Mark is waiting for the proposals from Davey with regards the Common Area. Mark also reported on his attendance at the Mid Am show for landscapers.

NEWSLETTER: There was no response to the Newsletter tear-off sheet regarding nominations. Tom has received the new Fox Hollow newsletter and noted that they list the baby sitters in their subdivision. He thought Oak Leaves might want to consider this.

NOMINATING: Phil, the chairman of this committee, was absent. The Board agreed to call the two names suggested to them as being interested in running.

The Board went into Executive Session at this time.

OLD BUSINESS:

HOLIDAY BANNER: The check for the holiday banner was received by the City of Warrenville.

NEW BUSINESS:

ANDEN: Tom is working on the Board's response to the Anden settlement.

ANNUAL MEETING: The Annual Meeting of the River Oaks Improvement

Association is scheduled for Friday, February 18, 1994, at 7:30 P.M. at City Hall, in the City Council chambers. The mailing should go out as soon as possible.

MOTION: Tom made a motion to adjourn the meeting at 9:10 P.M. Joe seconded the motion. The motion passed.

Respectfully submitted, Becky Christiansen, Secretary.

MINUTES  
EXECUTIVE SESSION  
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NOMINATIONS: Mark phoned the two homeowners who were suggested as possible nominees, to confirm their intentions to run for the Board. One nominee confirmed, while the other said he would run only as a last resort.

ABSENCE OF BOARD MEMBER FOR THREE CONSECUTIVE MEETINGS: The Board reviewed the absences of Board members from monthly meetings for the past year. The By-Laws were reviewed concerning this matter. According to the By-Laws, Section 7.01 (e), the Board of Directors has the power to:

*declare the office of a member of the Board of Directors to be vacant in the event such member shall be absent from three (3) consecutive regular meetings of the Board of Directors.*

There are currently two Board members who have been absent for three consecutive meetings, namely Phil Brackmann (vice-president and chair of Nominating) and Kathryn Costlow (chair of Entertainment). It was noted that in Kathryn's case, she has just had a new baby, her committee having completed its work is inactive at this time of year, and her term of office expires at the Annual Meeting. In Phil's case, it was noted that his personal business has expanded and currently demands much of his time. He has been in attendance at four (4) regular meetings this year, and has not been present since October, the active time for the Nominating Committee. The Board discussed various options and agreed that the President, Paul Koenig, should get in touch with Phil and ask him to consider his continuing directorship in light of other commitments on his time.