

## **Minutes of 11/11/2009 ROIA Board Meeting**

**Present:** Ruth Brackmann, Rick Deist, Kristin Norberg, Linda Saxton, Rob Stout

**Absent:** Robin Hodges, Pete Molina

Meeting called to order 7:40 p.m., at Linda Saxton's house.

### **Secretary Report:**

April minutes – deferred.

September minutes – Linda moved to accept September minutes (with addition of officer names, as requested by Bank of America). Rob seconded, all approved.

### **Treasurer Report:**

Dues

- The homeowner that had dues outstanding for 2008-09 has now paid through the end of 2009-10. Thanks to the homeowner and also to Rick for his collection efforts!
- Very good response to the last round of reminder letters: only 2 homeowners have not paid anything for 2009-10 (down from 8 at last meeting), and 3 others have paid only one quarter.
- Linda moved to send a new reminder letter this week to these 5 lots, including accrued late fees and the information that they would avoid accruing another late fee if they pay by Nov. 30 (end of current fiscal quarter). Kristin seconded, all approved.

Block Party expenses

- Total block party bill was \$216.80 (\$152 for Moon Jump, the rest for food and supplies). This stayed under budget because of a \$40 gift card for Gordon Food Service that was donated by a homeowner - Thank you!!

CD

- CD rates are still very low. Discussed and agreed to open a short-term one anyway.
- Linda made a motion to move \$15,000 from checking into a CD. Rick seconded, all approved.

Kristin moved to accept the Treasurer's Report. Linda seconded, all approved.

### **Old Business:**

- Larsen engineering report: Ruth will resubmit the request for reimbursement from the City of Warrenville. The City approved a policy on such reimbursements earlier this year.
- Block party: Everything went well. Good turn-out, good participation by parents in monitoring the Moon Jump and signing the liability waivers.

### **Landscaping:**

Lights at entrance

- The lights have been on a lot. Ruth will talk to Pete about cleaning / checking sensors.
- Last repair bills were April 2009, December 2007.

Hornet nests

- Ruth will call City to remove hornet nests from tree in circle on Ridge Dr.

Bulbs in island at entryway

- Ruth has been following up with John Kolkman, our account manager at Brickman, to get planting, clean-up, and trimming completed. They planted spring bulbs on Nov. 5.

### **New Business:**

Bids for new landscaping contract

- We have asked Brickman for a new 3-year bid, as well as Fox Chase in Naperville. Ruth will ask Pete to submit his list of specs and requirements for the bids and handle questions.
- We'll recommend that they not come on Thursdays (garbage day), to allow trucks to get through the neighborhood.

Block Party reimbursement

- Kristin moved to reimburse Rob for his block party expenses (discussed above). Rick seconded, all approved.

Bank of America letter regarding existing CD

- BoA wrote again to ask for names of the authorized officers (previous forms requested titles only). Kristin will amend September minutes to include the names and will provide to Rick to submit.

ROIA Board elections

- Linda will start talking with some of the newer homeowners to identify interest in board positions for the upcoming elections.

Parkway trees

- Ruth spoke with Debra, the secretary for Public Works at Warrenton. ROIA only has authorization to trim trees on common area property, so the Association can't legally maintain the parkway trees. City or homeowners have to do it.
- The City did a second pick-up after the last announced brush collection, to pick up branches for trees that hadn't originally been trimmed to the levels required by snow plows.

Annual review of financial statements

- Linda moved to submit the financial compilation for 2008-09 to accountant Valerie Loftus by Nov. 30 for annual review. Kristin seconded, all approved.

Meeting adjourned 9:05 p.m.

Next meeting 7:30 p.m. Wednesday, January 13, at Rick's house.

Respectfully submitted

Kristin Norberg, Secretary