

Minutes of 12/1/2010 ROIA Board Meeting

Present: Ruth Brackmann, Rick Deist, Sharon Goodman, Kristin Norberg, Linda Saxton, Rob Stout, Frank Vainisi

Meeting called to order 7:40 p.m. at Frank Vainisi's house.

Additions to Agenda:

New Business:

- Neighborhood Directory
- IL Urban Forest Grants
- Rob's place on Board

Secretary Report:

Linda moved to accept October 2010 minutes as submitted. Rick seconded, all approved.

Treasurer Report:

Dues

- A dues check was returned from bank with a \$10 fee for insufficient funds.
 - Kristin made motion to charge the fee to the homeowner (as indicated in the by-laws), and for Rick to send the homeowner the check and a copy of the bank's letter, along with the total balance now due. Rob seconded, all approved.
- A lot that paid the year's dues just prior to the October meeting owed one late fee.
 - Rick will send a letter stating the fee is still due and will remain on the account until paid.
- 3 lots have not paid a full 1st quarter for 2010-11.
- Board members and treasurers identified some errors in the dues listing provided tonight; perhaps updated from the wrong starting file. Rob will review and correct it line by line.
- Linda made motion to have Rick send an email reminder to the 10 homeowners who owe at least two quarters for 2010-11 (1 will be regular mail). Kristin seconded, all approved.

Other

- Linda made motion to reimburse expenses as listed below. Sharon seconded, all approved.
 - Rob Stout: \$41.13 for food/supplies for block party.
- Landscape billing
 - We believe we have paid in full for the year, with the last bill on Nov. 21 (through Nov. 8 cutting). Frank will call B&B to confirm.
- Rick will contact Valerie Loftus to see if she has finished the annual review of financial reports for 2008-09 and 2009-10.

Linda made motion to accept the Treasurer's Report, as amended to correct the dues status. Sharon seconded, all approved.

Old Business:

- Morton Arboretum soil project – no updates.

Landscaping:

- Ruth and Frank will plant flowers at front entrance in the spring.
- Front entrance sign letters will be repainted in the spring.

New Business:

- Front entrance lights
 - Frank looked at Menards or Home Depot but didn't find anything appropriate.
 - Frank found solar-powered commercial lights online: Innovative Solar Technologies, Enviro-Light series, LED lights in \$300 range. (800-786-0329)
 - Board discussed and decided to purchase one light for north side at first.
 - Linda moved to carry out the following steps. Sharon seconded, all approved.
 - Frank will contact the company for more information
 - send pictures of the area and ask for recommendations
 - get battery life information to determine performance in winter
 - ask about extended warranty

- Frank will contact Bollweg for an estimate for temporary shut-off of electricity to the north side and installation of the solar light.
 - Frank is authorized to spend up to \$700 for purchase of 1 new solar light and installation by Bollweg.
- Retaining wall
 - Ruth will get an estimate from Larsen Engineering to check the pegs that they installed.
- Neighborhood directory
 - Sharon has all information except for a few last families that they are tracking down.
 - 11 people didn't want email addresses published, and 3 wanted paper newsletters.
 - Linda will finalize the draft of the homeowner version and email it to the board for review.
 - Rick will proof it against the treasurer records.
 - We will maintain a separate board-only copy with the unlisted numbers and emails and with the landlord of the rented lot.
 - Ruth will send a newsletter out to the email list as a test before finalizing the directory, to catch bad or out-dated email addresses.
- Illinois Urban Forest Grant Program
 - Ruth got letter today explaining \$1 million in two grant opportunities intended to create sustainable urban forests and improve tree canopy and health.
 - Includes purchase and planting, developing management plans, treatments for emerald ash borer.
 - Workshop 12/15 at Morton Arboretum, application due 1/21/2011. Ruth will gather information to see if ROIA can apply for this.
- Rob Stout's place on Board
 - Rob informed us that due to employment opportunities, he may need to resign from ROIA Board soon.
 - In preparation, he will pass Quicken files and bookkeeping duties to Kristin, and he'll pass the garage sale signs and block party supplies to Linda.
 - He will continue to attend meetings as long as he's here.

Meeting adjourned 9:25 p.m.

Next meeting 7:30 p.m. Wednesday, January 12, at Kristin's house.

Respectfully submitted

Kristin Norberg, Secretary