

Minutes of 3/16/2011 ROIA Board Meeting

Present: Ruth Brackmann, Rick Deist, Sharon Goodman, Dean Myers, Kristin Norberg, Linda Saxton, Frank Vainisi

Meeting called to order 7:35 p.m., at Ruth Brackmann's house.

Additions to Agenda: Homeowners' directory

Secretary Report

February minutes deferred.

Treasurer Report

Recent activity

- Rick paid \$10 to state for our non-profit corporation fees.
- \$4.10 was received from a class action settlement for insurance brokers. Applied as credit to Property Insurance budget.
- We cashed out the CD at \$10,777.52 (accumulated from \$10,000 principal over 4 years).
- Rick paid Bollweg \$98.50 to disconnect the electricity for the entryway sign.
- Rick voided the original February ComEd check and instead paid \$18.97 for February bill plus the days until disconnected.

Dues

- Kristin prepared a new style of dues report that provides the date/amount of the last deposit, the next quarter that is due, the number of quarters past due, and the number of quarters remaining for this fiscal year, for each lot.
- Lot 5 paid \$120 of 2010-11 dues/late fees. Still behind.
- Lot 18 is now overdue beyond a year. Rick will send a lien warning letter asking for them to pay (or at least contact us) within 30 days. Ruth requested certified mail, with signature confirmation. Dean moved to have Rick send this. Frank seconded, all approved.
- Ruth will include a note in the newsletter that we aren't sending dues coupons anymore.
- Rick asked Kristin to change the records for Lot 3 to show Q1 2010 as being the quarter waived, instead of Q4 2010. Q1 was when they were in bankruptcy.
- Lot 48 still needs reconciliation due to discrepancy between Rob's and Kristin's books. Rick will check his records.

Taxes

- Kristin will check to see if we need to file taxes. We would not owe anything this year. [Later confirmed in an April 14 email that we do need to file. Kristin will prepare forms.]

Insurance

- Rick received the insurance renewal bill for \$591, same as last year. Kristin moved to have Rick pay this. Frank seconded, all approved.

Solar lights

- Frank has receipts for 2 solar lights and clamps for \$92.54 total.
- Dean suggested adding a second light to each side, or adjusting the location of the lights to improve brightness.
- Kristin moved to reimburse Frank. Sharon moved to authorize Frank and Dean to work with the lights and buy 2 additional solar lights if needed. Rick seconded both motions, and all approved both.

Annual reviews

- 2 years are still outstanding with Valerie Loftus.
- Rick will contact her to get the past records back.
- We will do the past two plus new one year with a new accountant. Ruth, Frank, and Sharon have contacts and will get estimates.

Sharon moved to accept the Treasurer's Report. Frank seconded, all approved.

Old Business

- Morton – should hear back in early spring.
- Flowers – ongoing.
- Painting front sign – Ruth will handle when the weather cooperates.

Landscaping

- Frank has talked with the rep from B&B. They will start April 1 with clean-up work.

New Business

Election of Officers: Board established following positions by mutual agreement:

- President, Newsletter – Ruth
- Vice President – Dean
- Treasurers – Rick and Kristin
- Secretary – Sharon
- Landscaping – Frank
- Entertainment – Linda

Retaining Wall

- Need to get the Larsen Engineering report first.
- Ruth will get a quote to review the pgs and do a new survey.
- Next month we will plan out the calendar for this year.

Homeowners' Directory

- Will provide on website (not including any email addresses), also via email to all homeowners (including email addresses for those who authorized).
- Linda will send a read-only PDF first to the Board, then to Becky (for website) and to homeowners.
- Linda will finalize the first page now that we have elected officers.
- Ruth will email the newsletter first to check for bad email addresses.

Garage Sale

- Set date as June 18.
- Discussed advertising. Facebook? Craig's List?

Parkway Trees

- Ruth stated that the City is considering taking on maintenance for *all* parkway trees. City has also filed for an Emerald Ash Borer grant.

Meeting Dates

- Will change to Thursdays.

Meeting adjourned 8:35 p.m.

Next meeting 7:30 p.m. Thursday, April 28, at Linda's house.

Respectfully submitted

Kristin Norberg, Secretary