

## **Minutes of ROIA Board Meeting May 16, 2017**

**Board Members Present:** Susan Price, Rick Deist, Jim Berg, Sandi Gorski, Becky Christiansen  
**Absent:** Linda Saxton, Erik Poulsen

Susan called the meeting to order at 7:02 PM.

**Secretary's Report:** Minutes of the previous Board meeting were approved.

**Treasurer's Report:** As of May 15, 2017, the total assets of ROIA are \$ 22,687.05. Regarding assessment collection, one Lot owes for Q3 of 2016/17, 3 Lots owe for Q4 of 2016/17, and 13 Lots for Q1 of the current fiscal year 2017/18. Dues for the second quarter of the current fiscal year are due on June 1. The annual insurance bill for coverage until April 2018 was paid, and it was \$ 71 under budget. Jim has completed the federal tax form 1120H, which will be sent by certified mail. The due date for the form is June 15.

Jim has been working on a standard letter to handle questions ROIA receives from lawyers at closings regarding the homeowners' association. The letter explains that ROIA is a Residential Real Estate Association, and not a Condominium or Townhome association. It explains that each Lot and all structures on each Lot are owned entirely by the homeowner, and that there are no party walls or association-owned property on the Lots themselves. Jim has also included a letter for each new homeowner requesting their names, phone and email information, so that they can be put into the ROIA database for contact.

Since all official papers from the Secretary of State are sent to the home address of the official registered agent for ROIA and not to the PO Box, it was agreed that whoever is the current treasurer of ROIA should be the registered agent. A motion was made to have Rick be the registered agent for ROIA. The motion passed.

A motion was made to accept the Treasurer's report. The motion passed.

**Landscaping:** The landscapers are mowing the Common Areas weekly, weather and conditions permitting. They will not try to mow the wet areas near the drain in the upper area, but will weed-whack them every other week or so, as needed.

The letters on the entryway sign need to be repainted. Rick has volunteered to do this painting himself.

### **New Business:**

**Election of Officers** – For now, the Board positions are:

President – Susan Price  
Treasurers – Jim Berg, Rick Deist  
Landscaping – Rick Deist  
Secretary – Becky Christiansen  
Entertainment – Sandi Gorski

The two new Board members were not able to attend the meeting, and so the positions they might be interested in were unknown. So there may be changes in Board positions once the full Board meets together. Initially these new members were put into the following positions:

Vice-President – Erik Poulsen  
Entertainment – Linda Saxton

**Email Notifications to Homeowners** – Becky will be sending out email notifications to all homeowners, reminding them of the various City ordinances that need to be followed. These should include information on mowing, pets, construction work times, bagster/dumpster ordinances, and parking ordinances. The streets of River Oaks need to be passable at all times for emergency vehicles, so all homeowners and their guests need to keep this in mind when parking on the street.

**Garage Sale** – July 22 will be the date of the annual ROIA garage sale.

**Annual Block Party** – The tentative date for the Block Party is September 9.

The next Board meeting is scheduled for Tuesday, July 11, 2017 at 7 pm at Becky Christiansen's house.

The meeting adjourned at 8:11PM.

Respectfully submitted, Becky Christiansen, Secretary